

Starting a business? Start it right.

From choosing your structure to your first BAS, Supertax sets up your business properly and supports you as it grows.



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Xero · QuickBooks · MYOB certified

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Your business set-up, step by step

1

Choose a structure

- ◆ Sole trader, partnership, company or trust
- ◆ Tax, liability and cost trade-offs explained clearly

2

Register

- ◆ ABN and business name
- ◆ GST, when required
- ◆ PAYG withholding for employees
- ◆ Company or trust set-up

3

Set up your books

- ◆ Xero, QuickBooks or MYOB
- ◆ Business bank feeds
- ◆ Invoicing and receipts
- ◆ Payroll and super, if you employ

4

Stay on track

- ◆ Bookkeeping and BAS
- ◆ STP and Payday Super
- ◆ Tax planning before 30 June
- ◆ Annual tax returns

Which structure suits you?

Structure	Often suits
Sole trader	Getting started on your own, with simple set-up and low costs
Partnership	Two or more people sharing a business and its profits
Company	Growing businesses wanting a separate legal entity
Trust	Families wanting flexibility in distributing income

Most businesses must register for GST once turnover reaches \$75,000; rideshare drivers must register from the start. We'll confirm what applies to you.

Who we help

Sole traders

Tradies

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Free 15-minute consultation

Book online at supertax.com.au or call (03) 7074 8818

Let's plan your start

PHONE (03) 7074 8818

EMAIL info@supertax.com.au

OFFICE Suite 1, 7 Bridge St, Werribee VIC 3030

HOURS Mon–Fri 9am–6pm · Online until 8pm

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